

Services Committee - Guildhall Budget 2024-25
 Saltash Town Council
 For the 10 months to 31 January 2025

Account	Prior Year 2023/24	Budget Including Virements 2024/25	Actual YTD 2024/25	Budget Available 2024/25	Precept Budget 2025/26
Guildhall Operating Income					
4200 GH Income - Guildhall Bookings	1,897	2,371	2,199	172	2,000
4201 GH Income - Guildhall Refreshments	272	249	193	56	242
4206 GH Income - Guildhall Photocopying Income	4	5	51	(46)	4
Total Guildhall Operating Income	2,173	2,625	2,443	182	2,246
Guildhall Operating Expenditure					
6400 GH Rates - Guildhall	9,899	10,729	10,729	1	11,051
6401 GH Water Rates - Guildhall	584	802	522	280	827
6402 GH Gas - Guildhall	3,632	5,551	875	4,676	5,718
6403 GH Electricity - Guildhall	9,444	6,066	930	5,136	9,728
6404 GH Fire & Security Alarm - Guildhall	982	1,498	1,422	76	1,012
6408 GH Cleaning Materials & Equipment - Guildhall	1,344	1,212	791	421	1,385
6409 GH Boiler Service & Maintenance	608	1,218	0	1,218	1,255
6410 GH General Repairs & Maintenance	4,012	3,046	2,525	521	3,138
6411 GH Entertainment Licenses	0	1,073	0	1,073	0
6412 GH Lift Service & Maintenance	2,636	3,632	2,610	1,022	3,741
6413 GH Refreshment Costs - Guildhall	183	445	228	217	245
6414 GH Equipment - Guildhall	0	1,189	123	1,066	4,725
6418 GH Professional Fees	600	10,730	9,185	1,545	0
6677 ST GH Staff Travelling & Mobile Phone Expenses (Guildhall)	84	288	89	199	0
6679 ST GH Staff Clothing (Guildhall)	14	200	53	147	200
Total Operating Expenditure	34,022	47,679	30,081	17,598	43,025
Total Guildhall Operating Surplus/ Deficit	(31,849)	(45,054)	(27,638)	(17,416)	(40,779)
Guildhall EMF Expenditure					
6470 GH EMF Guildhall Maintenance	1,415	78,888	76,205	2,683	25,410
Total Guildhall EMF Expenditure	1,415	78,888	76,205	2,683	25,410
Total Guildhall Expenditure (Operational & EMF)	35,437	126,567	106,287	20,280	68,435
Total Guildhall Budget Surplus/ (Deficit)	(33,264)	(123,942)	(103,844)	(20,098)	(66,189)

- To/From Reserves & Budget Virements 2024/25**
- Virement of Staff Salary budget £56,239 and Staff Trainingbudget £607 to Personnel budget - P&F 178/23/24
 - Virement from 6401 GH Water Rates - Guildhall to 6400 GH Rates - Guildhall - £107 - SE 28/24/25

Key

Spending is on target as predicted at this point in the financial year

 Spending is higher than anticipated and needs to be monitored closely

 Budget is overspent - requires investigation and recommend virement